

28 SEPTEMBER 2022

AMC MARINE RADIO EXAMINATIONS

UTAS approval continues for marine radio examinations using the face-to-face model, subject **to revised guidelines** detailed below.

Invigilator Safety and Wellbeing

Invigilators are to keep themselves COVID Safe whilst undertaking this volunteer work:

- Be fully vaccinated.
- Stay at home if you have symptoms and get tested. This also applies to exam participants.
- Meet all public health COVID requirements that apply in your state/territory. This may include the wearing of face masks in indoor spaces.
- Maintain at least 1.5m physical distance from others. If this is not always possible consider additional controls such as minimising the duration of any close contact, wearing face masks, use of larger spaces and maximising room ventilation.
- Practice good handwashing, and hygiene.
- Report positive cases – if you or a participant test positive following an examination follow your local Public Health advice and let us know at (amcom@amc.edu.au).

Process for face-to-face examinations

It is mandatory invigilators complete the following steps:

1. Confirm your vaccination status when completing the online Examination Order Form.
2. Examination papers will be despatched in accordance with date required instructions.
3. All exam papers will be returned by post as undertaken previously.

Note: *If you are unable to confirm you are fully vaccinated you will not be permitted to conduct face to face examinations and should contact the office.*

We appreciate that this is extra work, however the safety and wellbeing of everyone is important. If you have any questions, please contact the Office of Maritime Communications:

Email: amcom@amc.edu.au
Phone: 1300 365 262